



Home Checker Job Description

The Home Checker plays a vital role in the adoption process by visiting potential adoptive homes. This person could be a KBTF rescue team member, local Kerry Blue owner, Breed Club member, or other breed representative.

Duties:

Recruited by the Rescue Coordinator or Rescue Director to visit a potential adoption home.
Arranges a meeting at the potential adoptive home with all residents of the home, if possible, and hopefully a Kerry Blue.
Reviews the KBTF In-home Visit checklist and ARF for information before the visit.
Interviews the home residents and reviews the property in accordance with the KBTF In-Home Visit checklist.
Prepares a report on the visit
Forwards the report to the appropriate Rescue Coordinator and Rescue Director for review and action.
All Expense Reports shall be forwarded to the RD for review and approval.
Sign home checker agreement
Other duties as assigned

Core Competencies:

Proficiency in: organizing, working independently, collaborating, interpreting instructions, prioritizing, working cooperatively, resourcing, communicating with others and working in an expedient manner in handling incoming rescues.
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