



## Foster Job Description

Foster homes/families are essential in transitioning Kerries that come into Rescue from previous situations to their new permanent homes by providing temporary housing and care

### Duties:

Sign the Foster Family Agreement and adhere to those requirements.
Work with the Rescue Coordinator in vetting, evaluating and caring for the Kerry.
Make arrangements to have the dog vetted (see Vetting Protocol). Advise RC, and/or RD of appointments, obtain pre-approved approval for treatment and contact the RD for payment to the vet for services. Should the dog need grooming make arrangements with a groomer for a pet-groom. Advise the RC and contact the RD for payment to the Groomer.
Evaluate the dog for temperament, behavior, and relay the information (including photos) to the RC within two weeks of receiving the dog so the information can be posted on the website.
Work with the RC in determining the best placement for the dog and potential adopter. Respond to questions about the dog from the potential owner.
Work with the RC in assisting transport for the dog to the Adopter.
Keep records of all expenses (in duplicate) sending originals with the Expense Report to RD and the Treasurer for reimbursement post-placement.
Report to the KBTF Rescue Coordinator
Other duties as assigned

### Core Competencies:

Proficiency in: organizing, working independently, collaborating, interpreting instructions, prioritizing, working cooperatively, resourcing, communicating with others and working in an expedient manner in handling incoming rescues.
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