



Transportation Manager Job Description

Duties

Maintains the transportation map of the web site.
Collect information on the insurance coverage of all transporters.
Update the central database of any information on transporters.
Ensure that all transporters sign the Transportation Agreement before transporting a dog for the KBTF. Save this Transportation Agreement in DropBox.
Other duties as assigned

Core Competencies:

Proficiency in: organizing, working independently, collaborating, interpreting instructions, prioritizing, working cooperatively, resourcing, communicating with others and working in an expedient manner in handling the transportation of rescues.
